

Bursaries for Outreach Students

All participants who have been identified by their school as eligible for Pupil Premium funding will be entitled to a **Travel and Substance Bursary** to enable them to attend face-to-face events hosted by the school.

The level of bursary will be determined by the school at the start of the academic year with due regard to the available funds and the likely level of take-up. The school will aim to set it at a level such that financial barriers to participation for these participants are removed. There will be a flat-rate payment per participant per face-to-face event which is graduated according to the distance travelled. Families may also apply for discretionary payments if

- a) the costs of attending are significantly greater than the level of bursary and they are unable to meet them

OR

- b) the participant is not Pupil Premium Funded but is from a low-income household and will be unable to attend due to financial barriers.

In each of the cases above, an application should be made by emailing the outreach coordinator the details of need and providing evidence to support the application. Additional payments will be made when there is both clear evidence of need and the school has the necessary funds within the annual budget.

Whenever possible, bursary payments will be made prior to the participant attending the event. If the participant in receipt of a bursary does not attend, no further payments will be made until they have attended the next time.

Bursary funding is also available for Pupil Premium students to remove the cost of attending outreach activities for which the school normally charges such as RI lectures and the Year 10 Summer Residential. In these cases the bursary will be provided by removing the attendance fees for eligible participants.

Level of Travel and Subsistence Bursary for 2021/22

Distance from outreach venue	Level of Bursary per visit
Less than 5 miles	£5
Between 5 miles and 20 miles	£10
Greater than 20 miles	£20