

## BOARDING TUTOR (PASTORAL) PERSON SPECIFICATION

	Essential	How Identified*	Desirable	How Identified*
<b>Qualifications/ Attainments</b>	Able to live in residence from Monday night to Friday morning (or part thereof for part-time staff).	A	First Aid certificate Food Hygiene certificate	A A
<b>Skills and Understanding</b>	<p>Awareness of issues affecting students living in residence; interest in welfare and support.</p> <p>Able to communicate clearly with a wide range of people.</p> <p>Able to maintain appropriate boundaries.</p> <p>Able to deal with problems in a constructive manner.</p> <p>Able to cook healthy, nutritious meals.</p> <p>Able to relate to, and be respected by, EMS students and staff.</p> <p>Able to apply common sense to new situations and take initiative.</p>	<p>A/I</p> <p>I/A</p> <p>I</p> <p>I</p> <p>A</p> <p>I</p> <p>I/A</p>	<p>Awareness and understanding of Autism</p> <p>Understanding of mental health / mental health first aider</p>	<p>A/I</p> <p>A/I</p>
<b>Prior experience</b>			<p>Experience in a welfare-related role</p> <p>Experience of dealing with disciplinary matters</p> <p>Experience of dealing with complex / difficult situations</p>	<p>A</p> <p>A</p> <p>A</p> <p>A</p>

	Essential	How Identified*	Desirable	How Identified*
			Experience of catering on a medium scale	
<b>Personal Qualities</b>	Approachable & Non-judgemental Responsible & Reliable Supportive of others Calm under pressure Proactive and determined to make a positive difference to students Open, honest and reflective; committed to ongoing training and development	A/I A/I A/I A/I A/I A/I		

\* Key:

**A = Application Form**

**I = Interview**